



AL-SIDDIQ SCHOOL

7360 W. 93rd Street, 2nd Floor, Bridgeview, IL 60455 (Registration)
 7350 W. 93rd Street (Universal School), Bridgeview, IL 60455 (Academic)
 School Time: Sundays at 9:45 AM to 3:00 PM

Al-Siddiq (708) 717-8187

Accounting (708) 430-5666x7

Registration for the school year 2023-24

Monday to Thursday 11.30am to 1.00pm

Fridays 1.00pm to 3.00pm

Saturday & Sunday Office Closed

Enrollment: Boys 5-10 years and girls 5-15 years. Returning Student has no age limit
Registration: 4/10/2023 until seats are filled

FEE AND TUITION SCHEDULE

CHILDREN	REGISTRATION FEE	BOOKS AND EDUCATIONAL MATERIALS	TUITION ON OR BEFORE JUNE 2 nd *	TUITION ON OR BEFORE AUGUST 5 th	TUITION AFTER AUGUST 5 th
1	\$200	\$50	\$475	\$525	\$575
2	\$200	\$50	\$450	\$500	\$550
3	\$200	\$50	\$425	\$475	\$525
4	\$200	\$50	\$400	\$450	\$500
5 & more	\$200 / Child	\$50 / Child	0	0	0

- **Registration Fee:** \$200 registration fee is due at registration. No refund, discount or transfer of registration fee
- **Payment Location:** Accounting office (or Masjid (Tareq's) office or Al-Siddiq (Ahlam Samara's) office)
- **Educational Materials:** \$50. No discount, refund, or transfer of books /educational materials fee.
- **Past Due Balance:** All past due balance must be paid before registration
- **Returned Check Fee:** \$45 returned check fee
- **Checks Payable to:** Al-Siddiq School

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Important information (please read & save):

1. **First day of school:** September 10th, 2023 (Tentative).
2. **Last Day of School:** May 26th, 2023 (Tentative)
3. **Age Limitation:** No limit for returning students. New students' boys born between 2013-2018 and girls born between 2008-2018
4. **Placement Test:** New Students may need a placement test. School staffs will contact you with more information.
5. **Test Location:** Mosque Foundation Education Center, 9260 S. Octavia Ave, Bridgeview, IL
6. **Registration Requirements:** Registration form, birth certificate (new students only), payments (registration, books & educational materials fees)
7. **Registration Office:** Accounting office at 2nd Floor of Mosque Foundation
8. **Refund:** There is no discount, refund, or transfer of the registration fee (\$200) or books & educational materials fee (\$50).
 - Withdrawal before 10/15/23: Full Refund
 - Withdrawal between 10/16/23-11/12/23: No refund of registration & books & educational materials fee. 60% of the tuition fee refund only
 - Withdrawal after 11/13/23 or dismissal or no attendance: No refund. Full payment is due
9. **Payment Plan:** Unpaid balance is due in 4 Installments which are on 10/15/23, 11/11/23, 12/17/23 & 01/31/24.
10. **Withdrawal:** School must be notified in writing for withdrawal from school
 - Not attending the school doesn't constitute an official withdrawal from school.
 - Tuition has to be paid in full, even if student is absent from school due to vacation, sickness or unauthorized withdrawal.
11. **Returned Check Fee:** \$45 returned check fee
12. **Credit Card Fee:** No credit card processing fee. But there is a 5% credit card refund processing fee in case of withdrawal.
13. **Late Payment:** \$25 monthly processing fee per child for any balance not paid by the end of January.
14. **Follow UP:** Parents are responsible to make payment arrangement. Please ask for a receipt if paid at MF (Tareq's) Office.
15. **Personal Information:** Inform school office with any changes to phone, address, emergency contacts, etc.
16. **Correspondence:**
 - School sends all correspondences by email and sometimes with the messenger chosen by family
 - Parents are responsible to follow up with the school announcements and make sure to provide valid email accounts.
17. **School's Rights to Amend:** Al-Siddiq reserves the right to make changes to its schedules, policies and curriculums
18. **Financial Aid:** Apply to Mosque Foundation's Zakat Fund for financial assistance.
19. **Accounting Office Closed:** April 22nd-30th, June 11th to 19th, August 6th-14th, December 22nd-31st, 2023 and Saturday-Sunday

Registration form must be completed in advance. Form is available at <http://mosquefoundation.org/weekend-school/registration-forms>