



AL-SIDDIQ SCHOOL

7350 W. 93rd Street, Universal School, Bridgeview, IL 60455 (Academic)

7360 W. 93rd Street, 2nd Floor, Bridgeview, IL 60455 (Registration)

School phone on Sundays (708) 599-4100

School Accountant Phone(708) 430-5666 x7

The Accountant Office working hours: Sundays from 9:30a.m. to 11:00a.m. (during the school year), Monday to Thursday from 11:30a.m. to 1:00p.m., Fridays from 1:00p.m. to 3:00p.m., Saturdays the Office is Closed.

Registration for the school year 2016-2017

Asalamu Alikum, Al-Siddiq Weekend School is providing a quality Islamic Education in an Islamic Environment. We have assembled dedicated, knowledgeable, trained staffs, supplied equipment, and instilled activities to help implement the school curriculums to best serve our students. We rent Universal School building to provide a safe and educational environment. The cost to provide this service increases each year, and in order to continue this service, we rely on students' tuition and fees to be paid prior to the due dates, as well as additional financial support.

In Shaa Allah, registration starts on **Sunday, April 10, 2016**. The registration form is available at <http://mosquefoundation.org/weekend-school/registration-forms>. Please **bring the completed registration form, and a copy of the birth certificate** for new students, to the accountant office on the days and time shown below. **Al-Siddiq School does not register new male students over 10 years old and female student over 15 years old. Please be sure to complete the student's health information and any special educational needs on the reverse page of the registration form, and be sure to share any health concern with your child's teachers at the beginning of the school year .**

Registration Dates (to avoid waiting, register on weekdays)

10% early registration discount for full payment	for last name starting with letters A through B	from April 10 th to April 22 nd 2016
10% early registration discount for full payment	for last name starting with letters C through N	from April 24 rd to May 6 th 2016
10% early registration discount for full payment	for last name starting with letters O through Z	from May 7 th to May 13 th 2016
No tuition discount period for all families	Open Registration	from May 15 th to August 19 th 2016
Extended registration period (increased tuition)	Late Registration	from August 21 st 2016

حضرة أولياء أمور طلبة مدرسة الصديق الكرام
السلام عليكم ورحمة الله وبركاته:

إن شاء الله يوم الأحد الموافق 2016\4\10 هو بداية التسجيل للعام الدراسي القادم. سوف يكون التسجيل لطلاب المدرسة حتى يوم الأحد الموافق 2016\5\13 نود أن نذكركم بضرورة تسديد الرسوم المستحقة للسنة الحالية. إذ أن الطالب لا يستطيع الالتحاق بالمدرسة للعام الدراسي القادم من غير أن تُدفع الرسوم المستحقة للسنة الحالية. التسجيل للطلاب الجدد سوف يكون في أيام الأحد من تاريخ 5/24 حتى 2016/8/28 إذا توفرت المقاعد.

Registration and Tuition Information for School Year 2016-2017

Tuition Fee Schedule (get your early registration discount)

CHILDREN	REGISTRATION FEE	TUITION BEFORE AUGUST 19	TUITION AFTER AUGUST 19	COST PER STUDENT BEFORE AUGUST 19	COST PER STUDENT AFTER AUGUST 19	CUMULATIVE TOTAL BEFORE AUGUST 19	CUMULATIVE TOTAL AFTER AUGUST 19
1	\$200	\$450	\$500	\$650	\$700	\$650	\$700
2	\$200	\$425	\$450	\$625	\$650	\$1,275	\$1,350
3	\$200	\$400	\$425	\$600	\$625	\$1,875	\$1,975
4	\$200	\$375	\$400	\$575	\$600	\$2,450	\$2,575
5 & more	\$200/child	0	0	0	\$200	\$2,650+	\$2,775+

- 1) **Past due tuition must be paid** before registration for the upcoming school year.
- 2) New students, attended Islamic Programs before, must take a placement test before they a signed their level at Al-Siddiq School.
- 3) No enrolment for boys over 10 years and girls over 15 years. Returning students have no age limit.
- 4) There is no **discount, refund or transfer** of registration fee. Checks are payable to **MF Al-Siddiq School**.
- 5) **10% tuition fee discount** only for payment in full during early registration period from April 10th to May 13th
- 6) Registration fee is due at registration time. Remaining balance is due in 4 installments.
 - i) 1st payment due on 10/09/2016
 - ii) 2nd payment due on 11/13/2016
 - iii) 3rd payment due on 12/18/2016
 - iv) Final payment due on 01/22/2017
- 7) **NO REFUND** will be given to students withdrawn after 10/09/16,the registration office must be informed before the student pulls out.
- 8) Please note the following fees:
 - i) **\$45 returned check fee.**
 - ii) **5% credit card processing fee.**
 - iii) **All fees and tuition must be paid by February 1, 2017**, any payment after that will be charged \$25 extra.
- 9) Tuition must be paid in full, no deduction for student's vacation, sickness, or unauthorized withdrawal.
- 10) It is the parents' responsibility to follow up with the accounting office. Tuition could be paid at MF Office (Tareq's) if the accounting office is closed.
- 11) It is the parents' responsibility to follow up with the school announcements, that sent home with the family messenger.
- 12) Please inform the registration office with any changes to the student's information such as home phone, cell phone, address, emergency contacts.
- 13) Al-Siddiq School reserves the right to make changes, revise or add to the tuition and the school policy.
- 14) Al-Siddiq School is **no longer offers financial aid to students**. Please apply to MF Zakat Fund for financial assistance.
- 15) ACCOUNTING OFFICE is CLOSED from September 12-20th 2016, December 25th 2016-January 1st 2017, March 19-26th 2017 & on Saturdays